



## Title IX Regulations Checklist

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*Susan Best*

**08.11.2020**

The new Title IX regulations go into effect this **Friday, August 14, 2020**. As the deadline is around the corner, make sure you have completed the following:

- Identified your Title IX Coordinator, Investigators, and Decision-makers;
- Created new Title IX sex discrimination, and sexual harassment policies and procedures, and updated all related handbooks or codes of conduct;
- Received training on the new regulations (Title IX Coordinator, Investigators, Decision-makers, those involved in any informal resolution process, and all K-12 employees);
- Updated your website with the new policies and procedures, Title IX Coordinator contact information, and training materials;
- Ensured you have a centralized recordkeeping system in place;
- Provided notice to parents/guardians about the new Title IX policy and procedures, and the Title IX Coordinator's contact information;
- Created templates for all notice requirements, investigation report, and responsibility determination; and
- Created opening and closing file checklists to ensure compliance with the new regulations.

### Practice Areas

Counseling and

Transactional

Public Sector



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Please contact your Laner Muchin attorney if you are in need of compliance ahead of this deadline.