

# Coach, Confront, Document and Discipline – Oh My!

Advocate Charitable Foundation, Client Presentation; Chicago, IL  
October 12, 2016 | 9:00 am - 12:00 pm

Employees are a company's most valuable resource; without an effective workforce, businesses cannot function efficiently and successfully. High levels of employee performance are incumbent upon proper coaching, confronting and disciplining employees. Attendees will learn how to:

- Approach an employee about problem behavior
- Draft written discipline documents
- Draft performance improvement plans
- Investigate complaints and respond to those complaints
- Discipline, reassign, or dismiss the person if the problem does not improve

## PROFESSIONALS

Julie A. Proscia  
Partner

## RELATED SERVICES

Employment Advice &  
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