

# Are Your Employment Related Forms Up-To-Date?

Illinois Chamber of Commerce; Webinar  
March 8, 2017 | 10:30 am – 12:00 pm

Changes in applicable law mean that personnel forms need to be modified for 2017. Join the Illinois Chamber as they host a webinar to provide guidance on these changes and offer correct direction on how to complete the forms.

Presenter Mike Hughes addresses why using the most correct and up-to-date forms is crucial in this timely webinar and discusses changes in the law and what forms you need to make sure are updated!

Forms to be covered include:

- Interview checklist;
- Record keeping requirements;
- Employee data records;
- Job descriptions;
- Reference and background check forms; and
- Other forms necessary for doing business in today's world.

## PROFESSIONALS

Michael F. Hughes  
Partner

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