

Performance Appraisals

Clear Law Institute, Webinar

September 15, 2016 | 3:00 PM - 4:15 PM ET

Performance evaluations can be stressful to both employees and employers, but they are an important part of the managerial process. Jon Hoag will cover a variety of topics in this webinar including:

- Components of an effective performance appraisal
- How to avoid legal issues while conducting evaluations
- How to create a system for directing performance evaluations
- What you can and cannot say to employees
- How to use company missions and objectives as a guide for evaluations
- How to give positive feedback and constructive criticism to employees
- How to respond to employee frustrations with the evaluation
- The appropriate language to use when correcting poor performance
- Examples of performance appraisals that help bolster an organization and examples of ones that lead to legal issues.

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