

# Supervisor Training for Effective Management

Illinois Chamber of Commerce; Naperville, IL

April 27, 2017 | 8:30 AM - 12:30 PM

One of the most difficult tasks ANY supervisor faces is how to provide leadership to employees. It takes experience and training for one to obtain and constantly maintain the skills necessary to manage others effectively. Supervisors of all levels (especially in this day and age) need to know and understand areas of vulnerability and realize that those are constantly changing.

This interactive half day seminar, hosted by Julie Proscia, will provide insight and guidance to help YOUR supervisors become stronger leaders and manage YOUR employees more effectively within the always developing labor and employment laws. Key Topics:

- Coaching, confronting and documenting employee discipline and terminate the difficult employee
- Preparation of emails, memos and other internal communications
- Conducting effective performance evaluations
- Preventing harassment/discrimination & bullying
- Navigating medical issues
- And more!

## PROFESSIONALS

Julie A. Proscia  
Partner

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