

# Lobbying & Campaign Finance Reporting Services

In addition to advising on lobbying law compliance, Wiley offers comprehensive services to assist clients in preparing, reviewing, and filing their federal, state, and local lobbying and campaign finance reports. Our services include the following:

## • Federal LDA Reporting Services

- Advise clients on LDA registration and reporting requirements and deadlines.
- · Identify and manage filing deadlines.
- Assist clients in identifying registrable activity and reportable information.
- Prepare and file LDA registration statements (LD-1), quarterly reports (LD-2), and employer semiannual reports (LD-203).
- Line-by-line review of LDA registration statements (LD-1), quarterly reports (LD-2), and semiannual reports (LD-203).
- · Conduct client briefings on LDA reporting issues.
- Assist clients with Government Accountability Office (GAO) audits of LDA filings.

#### State & Local Lobbying Reporting Services

- · Identify and manage filing deadlines for registration renewals, reports, and mandatory trainings.
- Advise clients on lobbying registration process, including signature and notarization requirements, deadlines, and mandatory trainings.
- Communicate directly with state and local lobbyists to collect their reporting data and advise on reporting requirements.
- Assist clients in identifying registrable activity and reportable information.
- Prepare, review, and file state and local lobbying registrations, reports, and other filings.

### Federal Campaign Finance Reporting Services

- Advise clients on Federal Election Commission (FEC) registration and reporting requirements and deadlines.
- Draft and file FEC reports.

wiley.law 1

- Line-by-line review of client FEC reports.
- Advise clients on responses to Requests for Additional Information (RFAIs) from the FEC.
- Conduct client briefings on federal PAC reporting issues and recordkeeping requirements.

#### State & Local Campaign Finance Filings

- Advise clients on state and local campaign finance registration requirements.
- Advise clients on reporting requirements for their state and local corporate and PAC contributions.
- Line-by-line compliance review for draft reports.
- Draft and file state and local campaign finance reports.

# **Contact Us**

Michael E. Toner 202.719.7545 | mtoner@wiley.law

wiley.law 2